

3 APR 1964

*John*  
General Maxwell D. Taylor  
Chairman, The Joint Chiefs of Staff  
Room 2E 873, The Pentagon  
Washington, D. C. 20205

Dear General Taylor:

As a result of the enthusiastic response that we received to the two-day version of Project [ ] given in February, we have decided to schedule an additional two-day program on 19 and 20 May 1964.

STAT

This two-day briefing will be designed to give key Department of Defense officers a better understanding of the organization and functions of the Central Intelligence Agency. The briefing will be conducted at the Headquarters Building from 0900 to 1630 each day.

We are providing 15 spaces for key officers in the Joint Staff. An outline of information to be submitted on each nominee is attached to this letter. It is suggested that 5 alternates be designated in addition to the principal nominees. It is requested that this information be transmitted so as to reach the Director of Training, Central Intelligence Agency not later than 11 May 1964.

Sincerely,

(Signed), JOHN A. MCCONE

John A. McCone  
Director

Attachment:  
as stated above

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Lieutenant General Joseph F. Carroll, USAF  
Director, Defense Intelligence Agency  
Room 3E 258, The Pentagon  
Washington, D. C. 20205

Dear General Carroll:

STAT  
As a result of the enthusiastic response that we received to the two-day version of Project [ ] given in February, we have decided to schedule an additional two-day program on 19 and 20 May 1964.

This two-day briefing will be designed to give key Department of Defense officers a better understanding of the organization and functions of the Central Intelligence Agency. The briefing will be conducted at the Headquarters Building from 0900 to 1630 each day.

We are providing 35 spaces for key officers in the Defense Intelligence Agency. An outline of information to be submitted on each nominee is attached to this letter. It is suggested that 15 alternates be designated in addition to the principal nominees. It is requested that this information be transmitted so as to reach the Director of Training, Central Intelligence Agency not later than 11 May 1964.

Sincerely,

John A. McCone  
Director


Attachment:  
as stated above

## BIOGRAPHICAL INFORMATION AND PHOTOGRAPHS

1. Name, Rank, Component and Serial Number
2. Date of Birth and Place of Birth
3. Present Military Assignment
4. A Certification of the Officer's "Need to Know" by virtue of his present or projected assignment
5. Certification of Top Secret Clearance
6. Attach two 1 1/2" x 2" full face photographs

STAT


ORIGINATOR:

  
\_\_\_\_\_  
Director of Training

  
\_\_\_\_\_  
Date

STAT

CONCUR:

  
\_\_\_\_\_  
Deputy Director for Support

*1 Apr 64*  
\_\_\_\_\_  
Date

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